

# Rainbow Early Years

## Admissions policy

### Statement of intent

It is our intention to make Rainbow Early Years (REY) accessible to all children and their families from our local community.

### Aim

We aim to ensure that all of our community have access to the group through open, fair and clearly communicated procedures.

### Methods

In order to achieve these aims, we operate the following admissions policy:-

- We try to ensure that the existence of the group is advertised in places accessible to all sections of the community.
- We ensure that information about REY is accessible - in written and spoken form - and, where appropriate, in different languages.
- We welcome parents/carers to put their child's name on our waiting list and will keep the list in date order.
- When offering a place to a child/ren, we will give priority in the following order: -
  - 1) To children who will be going to school the following September.
  - 2) To siblings already attending or who have previously attended.
  - 3) To all other children in the order they are in the waiting list.
- We welcome all carers to REY; these include fathers and mothers, grandparents, other relations and other carers, including childminders.
- We welcome into REY all individuals, regardless of their gender, special educational needs, disabilities, background, religion, ethnicity or competence in spoken English.

- We ensure that REY and its practices enable all children, regardless of abilities, to take part in the life of the Setting.
- We are flexible about attendance patterns to accommodate the needs of individual children and families. (For example to attend health appointments)
- When all places are filled children will be put on a waiting list and allocated extra places if or when they become available, you will be notified by the Office Administrator.

This individual policy forms part of a larger policy document and should be read alongside our other individual policies.

Date adopted for Rainbow Early Years: January 2005

Date of last review: August 2020 by the Manager.

Date of next review: \_\_\_\_\_