

# Rainbow Early Years

## Paediatric First Aid policy

### Statement of intent

Rainbow Early Years (REY) wants to ensure that any person using the building can do so in the knowledge that should there be an accident appropriate Paediatric First Aid would be given.

### Aims

Our aim is to ensure that all permanent members of staff at REY have attended an up to date Paediatric First Aid course suitable for children and adults.

### Methods

All permanent members of staff should hold a current Paediatric First Aid training certificate from a recognised training organisation. The Paediatric First Aid course they attend, and subsequent qualification they receive, must include relevant Paediatric First Aid training for infants, young children as well as adults.

All certificates gained should be displayed in the building as proof of qualification. These will be attended every three years.

Our Paediatric First Aid kit is kept in the disabled toilet area and:

- Complies with the Health and Safety (First Aid) Regulations 1981;
- Is regularly checked and re-stocked as necessary by a designated staff member;
- Is easily accessible to adults; and
- Is kept out of the reach of children.
- Is from up to date advise from the Paediatric First Aid training.

At the time of admission to REY, parents' written permission for emergency medical advice or treatment is sought, which is signed and dated.

Our Accident Forms:

- Is kept securely and accessibly;
- All members of staff know where it is kept and how to complete it; and
- Is reviewed by the Manager at least termly to identify any potential or actual hazards. Any concerns are raised with the Manager and Chair of committee.

Ofsted is notified of any injury requiring treatment, by a General Practitioner or hospital, or the death of a child or adult.

We meet our legal requirements for the safety of our employees by complying with RIDDOR (the Reporting of Injury, Disease and Dangerous Occurrences Regulations). We report to the local office of the Health and Safety Executive:

- Any accident to a member of staff requiring treatment by a General Practitioner or hospital; and
- Any dangerous occurrences (i.e. an event which does not cause an accident but could have done).

This individual policy forms part of a larger policy document and should be read alongside our other individual policies.

Date adopted for Rainbow Early Years: January 2005

Date of review: August 2017 by the Manager.

Date of review: 14-8-18

Date of review: 30-8-19

Date of review: 4-8-20

Date of next review: Annually