



Dear Parents of

Welcome to Rainbow Early Years (REY) and thank you for choosing our group for your child and we hope that both you and your child/children enjoy your time with us. We have put together some information which we hope you will find useful.

Your Keyperson will be:

Included is information about our Keyperson system, our Rainbow Rules, lunch time, data collection, fair processing, Committee info and summary of fees. This is a working document and pages can be added or taken out if necessary, so if you have any ideas/suggestions please let us know.

We also have a comprehensive set of Policy Documents which you are most welcome to look through. There are many individual policies which cover all aspects of life within REY from an Admissions policy through to Well-Being. The document is too large to print out for each individual family but we ensure that there is always a copy you can refer to at any time. Please ask if you would like any copies you can also view some of the policies on our website following the link:- <http://www.rainbowearlyyears.co.uk/policies.htm>

We are obliged by Wiltshire Council to have sight of all children's birth certificates in order that we may claim Free entitlement funding at the necessary time. So if you have not done so already please bring in this document in the first week of your child starting, thank you.

If you have any questions about this pack or any other aspect of life at REY please speak to a member of staff and they would be happy to help.

Many thanks

Jo Clarke, Manager
and staff team.

Holbrook Primary School,
Holbrook Lane, Trowbridge,
Wiltshire. BA14 0PS.

Tel: 01225 774478

office@rainbowearlyyears.co.uk

Charity number: 1016250

